

**Decision Maker:** Education, Children and Families Select Committee

**Date:** 4<sup>th</sup> July 2018

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** **MATTERS ARISING, UPDATE ON RECOMMENDATIONS FROM PREVIOUS MEETINGS & WORK PROGRAMME**

**Contact Officer:** Philippa Gibbs, Democratic Services Officer  
Tel: 0208 313 4508 E-mail: Philippa.Gibbs@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** (All Wards);

---

1. Reason for report

This report deals with the Committee's business management including:

- Monitoring progress against actions arising from previous meetings;
- Monitoring action against recommendations made at previous meetings of the Select Committee
- Developing the 2018/19 Forward Work Programme; and

The report also seeks the confirmation of the membership of the Children, Education & Families Budget and Performance Monitoring Sub-Committee.

---

2. **RECOMMENDATION(S)**

1. That the Select Committee reviews and comments on:

a. Progress on matters arising from previous meetings;

b. Progress on the recommendations made at previous meetings;

c. The 2018/19 work programme, indicating any changes or particular issues that it wishes to scrutinise for the year ahead; and

**2. That the following Members be appointed to the Children, Education & Families Budget & Performance Monitoring Sub-Committee:**

**Councillor Neil Reddin (Chairman)**

**Councillor Marina Ahmed**

**Councillor Yvonne Bear**

**Councillor Nicholas Bennett**

**Councillor Judi Ellis**

**Councillor Will Rowlands**

**Councillor Stephen Wells**

## Impact on Vulnerable Adults and Children

1. Summary of Impact: None
- 

## Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Excellent Council
- 

## Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £350,650
  5. Source of funding: 2018/19 Revenue Budget
- 

## Personnel

1. Number of staff (current and additional): 8 posts (6.87fte)
  2. If from existing staff resources, number of staff hours: N/A
- 

## Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable: This report does not involve an Executive decision.
- 

## Procurement

1. Summary of Procurement Implications: N/A
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Committee Members.
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

<b>Non-Applicable Sections:</b>	Impact on Vulnerable People and Children/Policy/Financial/Legal/Personnel/Procurement
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

### 3. COMMENTARY

#### **Matters Arising from Previous Meetings**

- 3.1. **Appendix 1** provides a progress update on requests made by the Committee at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.

#### **Progress on Recommendations from Previous Meetings**

- 3.2 The table attached at **Appendix 2**, tracks the progress against recommendations made by the Education Select Committee in 2016/17.
- 3.3 The table attached at **Appendix 3**, tracks the progress against recommendations made by the Education, Children and Families Select Committee in 2017/18.

#### **Work Programme**

- 3.4 Each PDS Committee determines its own work programme, balancing the roles of (i) pre-decision scrutiny and holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. E&R PDS Committee has the additional role of providing a lead on scrutiny issues and co-ordinating PDS work.
- 3.5 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a select committee style meeting focused on a single key issue, or another method.
- 3.6 **Appendix 4** sets out the Education, Children and Families Select Committee Work Programme for 2018/19. Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.7 Other reports will be added to the 2018/19 Work Programme as items arise.

#### **Membership of Budget and Performance Sub-Committee**

- 3.8 The following Members have been nominated to sit on the Budget and Performance Sub-Committee: Councillor Neil Reddin (Chairman), Councillor Marina Ahmed, Councillor Yvonne Bear, Councillor Nicholas Bennett, Councillor Judi Ellis, Councillor Will Rowlands, and Councillor Stephen Wells. The Committee is asked to approve the nominations.

Currently no issues remain outstanding.

**REPORTS OF THE EDUCATION SELECT COMMITTEE 2016/17**  
**Response to Recommendations**

Report 1: The Education Landscape in Bromley

Witnesses: Jane Bailey, Director: Education (LBB)  
 Sam Parrett, Principal and CEO: Bromley College  
 Jo Brinkley, CEO and Executive Head Teacher: Spring Partnership Trust

	Recommendation	Addressee	Response
1	That the Leader of the Council considers realigning Portfolio Responsibilities to create a Children and Family Portfolio including Youth Offending and Housing.	Executive 14 <sup>th</sup> September 2016	In April 2017, Portfolio responsibilities were realigned with responsibility for children's Services being brought into the terms of reference of the Portfolio Holder for Education (with the Portfolio subsequently renamed Education, Children & Families).
2	That the Council make representations to the Department for Education to strengthen the ' <i>duty to co-operate</i> ' of other parts of the education sector so as to enable the Local Authority fulfil its statutory responsibilities.	Education Portfolio Holder and Director: Education 15 <sup>th</sup> September 2016	Education Department has established a Schools Partnership Board (SPB). This allows all schools and academies to work in full cooperation in the best interests of all Bromley's children.
3	That the Council make representations to the Department for Education that when an authority reaches a position whereby a substantial majority of schools are academies that a 'critical mass' has been reached and that the remaining schools be required to convert.	Education Portfolio Holder and Director: Education 15 <sup>th</sup> September 2016	This proposal is signalled in the White Paper 'Educational Excellence Everywhere', published March 2016. We await the new Secretary of State's views; in the meantime education officers are working closely with the DfE and RSC colleagues on ensuring that all our schools' academy plans come to fruition.
4	That the Portfolio Holder for Education establishes the Government's intentions regarding admission criteria for church schools in order to consider resuming discussions with the Catholic Archdiocese for Southwark with a view to the provision of a secondary school.	Education Portfolio Holder and Director: Education 15 <sup>th</sup> September 2016	The Portfolio Holder will seek a meeting with the relevant officials and report back to the Select Committee. However, it must be recognised that all Basic Need funding has been allocated and the only funding stream available to build a new secondary school is via the Free School route.

	Recommendation	Addressee	Response
5	That the Council notes the urgent need to plan and provide for between 30 and 35 additional forms of entry for secondary education by 2021 and recommends that the Development Control Committee, through the Local Plan, ensures that there are sufficient sites to ensure this can be achieved.	Renewal and Recreation Portfolio Holder 15 <sup>th</sup> September 2016	I believe the new local plan as drafted includes sufficient sites for identified school needs.
		Development Control Committee 6 <sup>th</sup> September 2016	The Chairman stated that education sites were identified and put forward through the Local Plan which had yet to be finalised. As a result, he did not feel Members were currently in a position to ensure the provision of education sites could be achieved.  Councillor Huntington-Thresher reported that whilst the Draft Local Plan had identified a number of sites across the Borough, further consideration should be postponed until public consultation on the Local Plan was complete.  Councillor Dean moved that Members could not support consideration of recommendation 5 for the reasons stated above. This was seconded by Councillor Buttinger.
		Executive 14 <sup>th</sup> September 2016	The Deputy Leader suggested that before looking to build a new school(s), the size of existing schools might need to be reviewed for any potential to expand; if necessary, the Deputy Leader would support an existing secondary school being expanded on Green Belt land.
6	That the Development Control Committee be requested to consider how funding from the Council's Community Infrastructure Levy could be used for education purposes.	Renewal and Recreation Portfolio Holder 15 <sup>th</sup> September 2016	There are rules about the use of CIL. If the monies can be used for education then this will doubtless be considered alongside other necessities.

	Recommendation	Addressee	Response
		Development Control Committee 6 <sup>th</sup> September 2016	<p>The Chairman considered it was not within the remit of DCC to determine how CIL funds should be spent. The onus was on specific Council departments to apply through Resources. The CIL would be operated through the Local Plan with funds being allocated to various community services. Therefore the Committee could not comply with the Education Select Committee's request.</p> <p>The Chief Planner explained that the collection of CIL was governed by regulations and the Council was required to justify its need to charge £35 per sq m. A plan would be formalised indicating how CIL funds would be spent; it was possible that infrastructure costs may amount to more than the Council collects. The plan would be reviewed on a yearly basis. The CIL was closely linked to the draft Local Plan and would be implemented shortly after the adoption of the Local Plan in 2017.</p> <p>The Chairman moved that it was premature to consider recommendation 6 until the operational structure of CIL had been formally approved. Councillor Fawthrop seconded the motion.</p>
7	That the Portfolio Holder for Education considers how the role of the Council as a corporate parent might be strengthened so as to improve the education outcomes for Children Looked After.	Education Portfolio Holder and Director: Education 15 <sup>th</sup> September 2016	This recommendation is intrinsic to the work of The Children's Service Improvement Governance Board; to be found within the Children's Services Improvement Plan.

	Recommendation	Addressee	Response
8	That the Education Department considers whether there is scope for cooperation in the field of SEN provision with Bromley College of Further and Higher Education.	Education Portfolio Holder and Director: Education 15 <sup>th</sup> September 2016	<p>There is currently a very close working relationship/partnership between Bromley SEND Services and Bromley College. Examples of the partnership in action are as follows:</p> <ul style="list-style-type: none"> <li>- the development of suitable courses for young people with complex needs, ensuring young people with SEND who wish to continue their studies can remain in borough and continue to ensure the preparation for adulthood developing independence and resilience to live and work in the community;</li> <li>- SEND Services and Preparing for Adulthood Team have and continue to provide training and support to the college as the college has expanded to meet more diverse and complex needs;</li> <li>- The SEN Managers have also worked closely with the college led multi-academy trust to support their contracting to deliver the provision for pupils with Social, Emotional and Mental Health Needs in the borough. Bromley Education Department will continue to seek opportunities for further partnership work with Bromley College of Further Education across the whole of SEND and in particular with preparing for adulthood.</li> </ul>
9	That the Portfolio Holder and the Director of Education prepare a staffing structure for consideration by the Education Select Committee at its September 2016 meeting.	Education Portfolio Holder and Director: Education 15 <sup>th</sup> September 2016	The Director is reshaping the school improvement service in order to establish and service the schools partnership board and also develop closer oversight of safeguarding in schools.
10	That the Portfolio Holder report back to the Education Select Committee on which services currently sold by the Education Department would be economically viable and sustainable once the future role and structure of the Department is decided.	Education Portfolio Holder and Director: Education 15 <sup>th</sup> September 2016	It is agreed that the Portfolio Holder will report back to the Select Committee once any review has been undertaken. However, in light of recommendation 2.1 and the response in 2.10, we cannot provide a comprehensive answer at this time.

	Recommendation	Addressee	Response
11	That the Council explores what further co-operation could be undertaken with the Bromley College of Further and Higher Education in helping people into work and acquiring skills for employment.	Education Portfolio Holder and Director: Education 15 <sup>th</sup> September 2016	The Department values its relationship with Bromley College and considers it an important partner. The Department is also very keen to focus on ensuring post sixteen education and reducing the gap between high and under-performing students. All of these strands of work, together with helping people into employment, can be better achieved by increasing and maintain cooperation between our organisations.
12	That the Master Plan for Biggin Hill be expedited to enable an Academy for Aeronautical, Engineering and Motor Vehicles to be established at the Airport by Bromley College of Further and Higher Education.	Renewal and Recreation Portfolio Holder 15 <sup>th</sup> September 2016	We are progressing the academy at Biggin Hill. There are many issues to be resolved including site ownership.

A motion to note the response of the Education Select Committee to the responses received concerning the First Select Committee Report on the Education Landscape in Bromley was moved by Councillor Nicholas Bennett, seconded by Councillor Neil Reddin and **CARRIED** at the meeting of Council on 12<sup>th</sup> December 2016.

## Report 2: Alternative Education

Witnesses: Neil Miller, Headteacher: Bromley Beacon Academy and Bromley Trust Academy  
 Jenny MacDonald, Senior Education Welfare Officer (LBB)  
 Debbie Partington, Lead Teacher for Home and Hospital Tuition (LBB)  
 Mr Kevin Grant, Home Tutor, Alternative Education and Welfare (LBB)

	Recommendation	Addressee	Response
1	The School Partnership Board consider how the progress of pupils who have attended the Bromley Academy Trust can be better monitored so prevent readmittance and to enable evaluation of the outcomes of the Academy.	Director: Education 17 <sup>th</sup> January 2017	<p>It should be noted that the School Partnership Board is school led and cannot be directed by the Local Authority; the potential future governorship arrangements and terms of reference are in development. However, LA officers will raise this with the Schools Partnership Board Chairman for possible inclusion as an item, or standing item, at future meetings.</p> <p>The onus for monitoring the progress of pupils reintegrating mainstream education falls more to LA officers and BTA. In 2017, officers will seek to revise the current contract with BTA for the funding of Alternative Provision places to improve the monitoring and reporting requirements, particularly in relation to leavers and outcomes.</p> <p>In addition, a number of work streams are in progress concerning the strategy for preventing permanent exclusions – part of this will be consideration of additional support for BTA learners transferring back into mainstream education at a Bromley school.</p>

	Recommendation	Addressee	Response
2	That the School Partnership Board examine how best practice can be disseminated with regard to the provision of work for pupils unable to attend school through ill health.	Director: Education 17 <sup>th</sup> January 2017	<p>As above, this will be raised with the Chairman of the Schools Partnership Board for possible inclusion at future meetings.</p> <p>The guidance on provision for pupils who cannot attend school due to health needs sets out a number of expectations of the school and the LA both for supporting learning while away from school and in working together to set up individually tailored reintegration plans for each child.</p> <p>As part of a review of the Home &amp; Hospital service, we will seek to strengthen the monitoring of school engagement with the child's learning while they are out of school and at reintegration and, where there are concerns, we will feed back to schools directly and via the Partnership Board with a clear evidence base.</p>
3	That the School Partnership Board consider how the work of the Core Panel can be made more widely known to schools and to consider whether standardised information questionnaires regarding pupils in need of support through alternative provision might be helpful.	Director: Education 17 <sup>th</sup> January 2017	As part of the development of the strategy for permanent exclusions, work is currently being undertaken to revise the terms of reference of the Core Panel and to develop a standardised referral form. It is intended to produce a transparent Core Panel guidance book which will be distributed to all schools in Bromley on a regular basis. Awareness raising will also be conducted through the Schools Partnership Board.
4	That the School Partnership Board identify best practice for the reintegration of pupils into mainstream education and encourage all schools to adopt it.	Director: Education 17 <sup>th</sup> January 2017	Officers will be discussing best practice for the reintegration of pupils into mainstream education through a number of routes including as part of its contract relationship with BTA, as part of the Fair Access Protocol and Core Panel arrangements, and we will seek to raise it with the Schools Partnership Board.
5	That if required, further analysis of the reasons for the rise in the number of children with mental health problems be undertaken in the light of the findings of the review by CAMHS.	Director: Education 17 <sup>th</sup> January 2017	Noted; we will await the completion of the CAMHS Review.

	Recommendation	Addressee	Response
6	<p>That the Executive be requested to examine what resources from other sources including the CGC might be accessed to ensure a seamless service for children in education with serious medical needs.</p>	<p>Director: Education 17<sup>th</sup> January 2017</p>	<p>This will be followed up with Health colleagues, while noting that the statutory guidance on school pupils with medical conditions gives clear expectations and responsibilities to schools and alternative provision providers (including the Home &amp; Hospital provision) to ensure arrangements are put in place to accommodate their needs. In particular, the Home and Hospital service will seek to strengthen its arrangements with CAMHS, given the primary needs of the majority of Home &amp; Hospital are mental, emotional and behavioural health needs.</p>
7	<p>That the Council directly and through the Members of Parliament for the Borough makes representations to the Government for the following changes in the law:</p> <ol style="list-style-type: none"> <li>1) To introduce a registration system for all young people not educated in a formal school.</li> <li>2) To enshrine in law the right of parents to home educate such a right is subsidiary to the right of every child to a proper education so as to be able to find employment and be a full member of the community.</li> <li>3) To ensure that Local Authorities have the power investigate and ensure that children outside the formal education system are safe and well.</li> <li>4) That the recommendations of the Badman Report and the Select Committee on Education Report be taken into account in drafting other legislative proposals.</li> </ol>	<p>Director: Education 17<sup>th</sup> January 2017</p>	<p>A draft letter concerning these topics, noting that several proposals arising from the Badman Report in 2009 were not taken forward through legislation, and whether it is intended to revisit these proposals will be prepared to go to:</p> <ul style="list-style-type: none"> <li>• The Secretary of State for Education;</li> <li>• Bromley Members of Parliament;</li> <li>• The Regional Schools Commissioner</li> </ul>

	Recommendation	Addressee	Response
		Executive 8 <sup>th</sup> February 2017	<p>Members recognised that there was a balance between allowing parents to exercise choice about how their children were educated and the child's right to a good education, but Councillor Bennett felt that safeguarding and ensuring a decent education should have the greater importance. Some Members present took a contrary view that parents should have choice and should not have to be dictated to by the education establishment.</p> <p>The Leader confirmed that the local MPs had been contacted about the issue of home education, and they had responded requesting further information.</p>

A motion to invite the Leader and appropriate Portfolio Holders to consider the recommendations in the report and (a) refer the recommendations to Service Directors where appropriate and (b) provide a written response to the Education Select Committee for consideration at their next meeting on 17<sup>th</sup> January 2017 was moved by Councillor Nicholas Bennett, seconded by Councillor Neil Reddin and **CARRIED** at the meeting of Council on 12<sup>th</sup> December 2016.

### Report 3: Supporting Under Performing Pupils

Witnesses: Jaki Moody Primary Education Advisor for English (LBB)  
 Rachel Dunley Bromley Children's Project Manager (LBB)  
 Kieran Osborne, Chairman Schools' Partnership Board  
 Mary Cava, Joint Head of SEN (LBB)  
 Helen Priest, Head Teacher Bromley Virtual School (LBB)

	Recommendation	Addressee	Response
1	That further information be provided to the Education Select Committee concerning all the assessments carried out in pre-school settings before the end of the Foundation Stage, including the number of referrals for SEN as this is the group of children identified as not making the progress expected in the earliest stage of education.	Director of Education	<p>The EYFS requires formative (ongoing) assessment as part of the learning and development process. Providers are required under the EYFS to review the progress of children between two and three. This 2 year old check identifies the child's strengths and areas where progress is less than expected. The checks are used to develop targeted plans and involve other professionals when required. Ofsted inspections include the two year old check.</p> <p>The EY Quality team have developed review templates and tracker sheets used to monitor all children's progress. These are used to identify where children are below age related expectations. Training has been delivered to providers on tracking and planning support strategies.</p> <p>Currently there is no data available on number of 2 year old checks that have been completed and the percentage of those identified as needing additional support. No data is available based on the overall tracking of children.</p> <p>The Quality Team have plans in place to undertake visits to a cross section of providers to look at tracking and assessment during the summer 2017. Longer term we are looking to develop a system to collate data from providers around 2 year old checks and tracking of 3 and 4 year olds as this will help to identify areas for future focus and raise quality.</p>

	Recommendation	Addressee	Response
2	That more action be taken to facilitate and improve information sharing between pre-school and early years settings in order to smooth the transition process.	Director of Education	<p>A transition document has been developed in partnership with providers which includes the child's stage of development and focus for future input/support.</p> <p>The Quality Team are currently working on developing 'hubs' which will include schools, PVI's, childminders and out of school providers within localities. Some already in place, more need to be established. These will meet termly to develop partnership working, information sharing, best practice and developing links with relation to the shared delivery of the 30 hours offer.</p> <p>The hubs will review current transition document and processes and looking to develop local models of good practice.</p> <p>Reception teachers often visit the EY provision prior to transition to gather information and meet the children.</p>
3	That further work be undertaken to help all parents understand the importance of giving consent for professionals to contact preschool settings.	Bromley Children's Project Manager	<p>Awareness was raised last year with all providers to include information sharing and consent within their registration forms. Awareness campaign needs to be directed to parents and this could be linked with the promotion of the 30 hour funding. This requires greater information sharing when children are attending more than one provision in order to access their full entitlement.</p> <p>The 2 year old check provides a good opportunity to discuss information sharing with parents as the check is done in partnership with the Health Visitor.</p>
4	That more work should be done to develop a standard protocol and pro forma for information sharing as children and young people progress through the education system.	Director of Education	<p>The EY's Transition document could be a starting point for information sharing regarding the child's education.</p> <p>More work will need to be done to look into how this could work and how we could get all schools and EY's providers to sign up. Information management and sharing is currently undergoing review in response to the new General Data Protection Regulations due to come in in May 2018. A new protocol will need to take into account the requirements of the new regulations.</p>

	Recommendation	Addressee	Response
5	That robust systems be established to support pupils as they transfer from primary to secondary school ensuring that accurate and correct information is shared between the schools in order to provide a seamless transition for pupils and support their progress and achievement.	Schools' Partnership Board	<p>Bromley EBP provides support to this agenda through the Mentoring Initiative. Referrals are taken from social workers, primary schools and other agencies for young people who would benefit from regular volunteer mentor support to help with their transition to secondary school.</p> <p>In many occasions, the Mentor will continue to support the young person during Year 7 to help them settle in.</p>
6	That the Schools Partnership Board be asked to review support given to improving school standards in order to give all pupils every available opportunity.	Schools' Partnership Board	The Interim Schools Partnership Board is overseeing a project on Closing the Gap and is organising a conference on this topic for the next academic year.
7	That signposting to non-university education be expanded in order to ensure that students are aware of the variety of career opportunities available through vocational training and to support parity of esteem between vocational and academic education.	Director of Education	<p>Through the Youth Employment Scheme funding is accessed to provide employability events for sixth form students NOT intending to go onto University education. 7 events have been held in 2016/17 for 13 schools and the college with over 350 young benefitting from employer input on career opportunities available without degree education. A key part of the programme is promoting the benefits of apprenticeships and the range of qualifications available.</p> <p>All young people NOT going onto HE will be contacted after exams to offer further support. Promotional material for YES will be distributed to all schools for results days.</p> <p><b>Heads of Sixth Form</b> – Good relationships have been developed with the schools and dates for Next Steps funded activities offered to all Bromley Ho6 in October 2016. Ho6 continue to refer young people potentially dropping out to YES.</p> <p><b>Apprenticeships</b> – BEBP continues to work with the National Apprenticeship Service/LSEC and to promote the range of opportunities through our work on YES and working with employers to encourage them to consider taking on apprentices.</p> <p><b>Alternative Provision</b> – BEBP has historically coordinated the flexible learning programme which was offered to schools via the 14-19 Network. Currently we facilitate the programme for young learners on ESOL placements. Relationships with other local AP providers has decreased.</p>

	Recommendation	Addressee	Response
8	That the Schools Partnership Board be the vehicle for coordinating the provision of careers advice across the Borough.	Director of Education/Schools' Partnership Board	<p><b>Careers Education Advice and Guidance</b></p> <p><b>Work Experience</b> – Bromley EBP provides a package of sold services to schools to help them deliver quality, safe and sustainable work placements. During 2016/17 - 8 Bromley schools are in the Network. WEX Coordinators are either Careers professionals or based within Careers Department. BEBP also offers bespoke work placement service particularly aimed at vulnerable young people to help enhance their employability and career management.</p> <p><b>Employability Support</b> – BEBP offers a sold service of employer led events to schools to support their career management programme including mock interviews, career talks and enterprise events for KS4 and 5. Events involving local and national employers are delivered in school and always involve a focus on apprenticeship opportunities. A Sold Service offer will be communicated to schools and available on-line by July 2017</p>
9	That a review of the progress made in implementing the Committee recommendation in this and other reports published in the municipal year be published in April 2018.	Director of Education/Democratic Services Officer	This will be built into the ECHS forward plan.

## Report 4: Children Missing Education

Witnesses: Ms Jenny MacDonald, Senior Education Welfare Officer (LBB)  
 Ms Linda King, Youth Support Programme Manager (Universal) (LBB)  
 Ms Stella Marshall, NEET Support Programme Officer (LBB)  
 Helen Priest, Head Teacher Bromley Virtual School (LBB) (Written Evidence)  
 Bromley Youth Council submitted a paper providing their views on why young people may not be attending school.

	Recommendation	Addressee	Response
1	That schools across the Borough be encouraged to alert the Senior Education Welfare Officer where a child's sporadic and irregular attendance becomes a cause for concern	Portfolio Holder for Education, Children & Families/Director of Education	<p>Since September 2017, each school has a single point of contact (SPOC) within the Education Welfare Service (EWS). This mirrors the approach adopted in Children's Social Care. The EWS SPOCs telephoned every school in September to ensure that schools' administrative staff understood reporting arrangements.</p> <p>The EWS is working with 1289 children whose absence is persistent, providing support to effect improvement and taking formal action where necessary. In January 2018, the EWS SPOC will ask schools to identify any other pupils whose attendance falls below 90% with a view to earlier intervention.</p>
2	That the Chairman of the Education, Children & Families Select Committee write to the Department for Education (DfE) to encourage exercise of its powers through the regular to ensure that all London Authorities comply with the London Protocol and provide notification when families move from one Local Authority area into another.	Chairman of the Education, Children & Families Select Committee	The Chairman sent a letter to Robert Goodwill MP (Minister of State for Children and Families, Department for Education) on 26 July 2017, outlining the issues identified by the Select Committee.
3	That the Local Authority approach the Department for Education (DfE) to seek a review of the Participation Formula used by the DfE to identify NEET status as the current approach does not take young people's personal circumstances into account and skews the data.	Portfolio Holder for Education, Children & Families/Director of Children's Social Care	This was discussed at the meeting of Directors for Children's services in October 2017 and a representation has been made through the group to the Department of Education.

	Recommendation	Addressee	Response
4	That the Council's newly established Housing Panel ensure that young and vulnerable people are always given priority in respect of available support in line with the Local Authority's Corporate Parenting responsibilities.	Director of Housing/Head of CLA and Care Leavers	The Head of Service for CLA and Care Leavers chairs the Care Leavers' Panel which is also attended by colleagues in Housing. This panel considers holistically all issue with regard to housing and support for our vulnerable young people and care leavers, including their Education Training and Employment status. Our care leavers referral to housing is good and the inclusion of colleagues from Housing on the panel negates any delay for appropriate accommodation and floating support in line with each individual's identified need.
5	The Committee notes that as Corporate Parents the Council maintains a responsibility to support young care leavers into any suitable education, employment and training.	Leader of the Council/Deputy Chief Executive	The Council has set out through the Corporate Parenting Strategy and the Leaving Care Strategy its commitments to children in its care. The document sets out our commitments to care leavers' employment, education and training. The corporate parenting board will scrutinise the delivery of these actions

**REPORTS OF THE EDUCATION, CHILDREN AND FAMILIES SELECT COMMITTEE 2017/18  
Response to Recommendations**

Report 1: The Children’s Services Landscape in Bromley

Witnesses: Ade Adetosoye, Deputy Chief Executive and Executive Director (ECHS), LBB  
 Janet Bailey, Interim Director of Children’s Services, LBB  
 Isobel Cattermole, Independent Chairman of the Bromley Children’s Service Improvement Governance Board  
 Jim Gamble QPM, Independent Chairman of Bromley Safeguarding Children’s Board

	Recommendation	Addressee	Response
1	That the provision of communications support within the Council be reviewed to ensure sufficient capacity to disseminate key messages and information within the Bromley partnership.	Chief Executive/Leader of the Council, LBB	A review of departmental communications is being undertaken and a report will be available to the leadership team in Education, Care and Health in April 2018
2	That an in-depth analysis of the Children’s Joint Strategic Needs Assessment and a comprehensive review of the changing demography of the Borough be undertaken to inform the provision of services over the next 5 to 10 years.	Deputy Chief Executive and Executive Director ECHS, LBB	This will be addressed in part by the JSNA which is about to be published, and in part by a refresh of the Children’s JSNA later this year.
3	That the Leader and Portfolio Holder for Education, Children and Families make further representations, once the review of the changing demographics of the Borough is completed, to the Government to ensure that adequate funding for the Local Authority and its partners to enable them to meet their increasing obligations to vulnerable children and families in the Borough.	Leader of the Council/Portfolio Holder for Education, Children and Families	The Local authority makes regular representations to central government and this particular issue was raised with Ministers in Dec 2017. We will continue to keep this item on the agenda when we meet with Government officials.

	Recommendation	Addressee	Response
4	That work to foster a transparent, honest corporate culture to ensure that Members are provided with accurate information to enable them to provide the necessary support to Officers through respectful challenge.	Chief Executive/Leader of the Council/Director of HR, LBB	This is being discussed both at an officer level and with the Executive. The Council scheme of delegation approved by Full Council expects officers to provide members with accurate information to enable them make decisions.
5	That maintenance of the office environment be kept under review to ensure that the recent improvements that have been made are sustained and that the working environment is conducive to a happy, healthy and productive workforce.	Director of HR, LBB	This is an action that we keep under review. The deep cleaning of office accommodation happened in December 2017. The Children`s Social Care department is also considering opening a reception area for its clients in April 2018 which will be user friendly.
6	That the Local Authority and Bromley Safeguarding Children Board work with partner organisations to actively encourage attendance at and engagement with multi-agency training events.	Chief Executive, LBB/Chairman of Bromley Safeguarding Children's Board	Attendance of key agencies at training events is being monitored by the Chairman of the Safeguarding Board. Regular reports are being provided to the safeguarding board by the training subcommittee on a regular basis. The Chairman of the board has written to organisations where attendance has been poor.
7	The Committee supports the need to analyse the impact of early intervention and to develop policies which prevent children from being taking into care or requiring considerable support.	-	Early intervention is now one of the 6 priorities of the Children and Young People's Plan 2018. The principles agreed by all partners are to provide early intervention and help to families to prevent children from being taking into care.
8	That in the 2018/19 Municipal Year, the Education, Children and Families Select Committee monitor progress made against the issues and recommendations within the reports submitted by the Commissioner for Children's Services in Bromley (in October 2016 and April 2017).	Chairman of the Education, Children and Families Select Committee/Democratic Services Officer.	The recommendations from the Children`s Commissioner for Bromley will be presented to the improvement board on a monthly basis from Jan 2018 to ensure that key actions are delivered upon.

## Report 2: Child and Adolescent Mental Health Services

Witnesses: Daniel Taegtmeyer, Head of Integrated Commissioning and Transformation (Bromley Clinical Commissioning Group), Dr Jenny Selway, Consultant in Public Health Medicine (LBB),  
 Claire Ely, Director (Bromley Y),  
 Ernest Noad, Chairman (Bromley Wellbeing Service)  
 Beverley Mack, Associate Director (Oxleas NHS Foundation Trust)  
 Stephen Whitmore, Director: Children and Young People’s Services (Oxleas NHS Foundation Trust)

	Recommendation	Addressee	Response
1	That health partners undertake an analysis of specialist mental health provision across the Borough, including eating disorder, autism spectrum disorder and self-harm services, and for this to be considered against the number of referrals and waiting list duration to identify if additional specialist provision is required in any particular area of treatment.	Health Partners	<p>A review of the current referral and care pathways, activity and outcomes are under on-going review through the contract review processes (Bromley Y for Wellbeing, South London and Maudsley and Oxleas).</p> <p>All services commissioned by the NHS are required to submit activity and outcomes data to the national mental health services dataset.</p> <p>The CCG also reports activity and outcomes to NHS England. Out Healthier South East London also report against a Mental Health delivery plan on a quarterly basis.</p> <p>The Local Transformation Plan commits the partnership to a full review of Early Intervention Psychosis services.</p> <p>The South London Partnership New Models of Care is also carrying out extensive service and demand reviews for the most vulnerable group of children who are currently the most likely to be admitted to in patient units.</p> <p>Crisis Care services are currently being developed with a local crisis line and new potential models of crisis care being implemented across the SE London. Oxleas has carried out a comprehensive review of their Paediatric Liaison services and as a result of the review the CCG is investing additional resources in the PRUH to ensure that all CYP who present at A&amp;E can expect to receive dedicated CAMHs interventions and assessment until midnight 7/7 days</p> <p>The CCG is leading a full co-production process, to design sustainable services to meet rising acuity of need.</p>

	Recommendation	Addressee	Response
2	That a standard format for the collection of health data be developed to support comparison and provide an holistic picture of service users.	Bromley CCG, Oxleas NHS Foundation Trust, Bromley Wellbeing Service	<p>NHS Bromley and its partners have developed a local minimum dataset to provide accurate patient level data (anonymised) for the purposes of commissioning.</p> <p>This data is currently analysed by the CCG and the initial findings from the data analysis was included in the Select Committee report (October 2017).</p> <p>Data collection and analysis is subject to further development. The data collection and analysis commenced in 2016/2017 and this means that robust comparator data to review progress against previous years is not possible.</p> <p>Each service which receives funding from the NHS is now required to submit data to the National Minimum Mental Health Services dataset</p>
3	That health partners work to develop arrangements to share live information on waiting lists across a full range of mental health and emotional wellbeing service areas.	Health Partners	<p>Arrangements for live reporting on waiting times is being developed, subject to the data having been validated prior to circulation. Progress against this will be reported by end of Q2 (2018/2019).</p> <p>Specialist community CAMHs activity and waiting times are currently reported through the Contract Monitoring Board monthly.</p> <p>Bromley Y for Wellbeing report waiting times through the quarterly contract monitoring process led by LB Bromley.</p>
4	That funding a for the provision of child and adolescent mental health services benchmarking exercise be undertaken for comparison with statistical neighbours to identify any disparity in funding levels.	Bromley CCG	<p>The Bromley investments in emotional wellbeing and mental health are embedded. The attached data reflects both CCG and LBB investments in to local services. The embedded data includes core investments and includes CAMHs Transformation Plan investments separately.</p> <p>Activity and outcomes data from emotional wellbeing and mental health services are set out in the Select Committee report of October 2017</p> <p>It has not been possible to access investment data from neighbouring Boroughs. Investments in emotional wellbeing and mental health across SE London are currently going through a validation process and are not available for the purposes of comparison.</p> <p> CAMHS Investments Bromley 2014 2018.x</p>

	Recommendation	Addressee	Response
5	That an evaluation of the effectiveness of early intervention be undertaken.	Bromley Wellbeing Service	NHS Bromley CCG is conducting an evaluation with Bromley Y for Wellbeing. The evaluation will be completed by the end of Q2 (2018/2019).

### Report 3: Impact of Early Intervention Services

Witnesses: Rachael Dunley, Head of Early Intervention and Family Support (LBB),  
 Deborah Cole, Team Manager: Children and Family Centre and FSPP (LBB),  
 Barrie Cull, Internal Auditor (LBB),  
 PS Alex Komoroczy (Metropolitan Police), and  
 PCSO Sue Kennedy (Metropolitan Police)

	Recommendation	Addressee	Response
1	That Early Intervention be given greater prominence and that there be a greater emphasis on Early Intervention and the savings and efficiencies that Early Intervention can deliver across multi-agency partnership boards, such as the Bromley Health and Wellbeing Board.	Deputy Chief Executive/Leader of the Council	
2	That consideration be given to including the Head of Early Intervention and Family Support as a member of the Bromley Health and Wellbeing Board to ensure a continued focus on Early Intervention.	Deputy Chief Executive/Leader of the Council	
3	That a comprehensive, independent review of communication between schools and the Council, including services within the Children's Social Care division, to see where improvement may be made.	Deputy Chief Executive	
4	That the budget for Early Intervention in Bromley be protected in future years, as far as practicable, to ensure the continued success of Early Intervention services.	Director of Finance/Deputy Chief Executive	

	Recommendation	Addressee	Response
5	That Bromley Children Project continue to increase and strengthen partnership working and identify new partners, with a focus on services that support sustained changes for families.	Head of Early Intervention	

## Report 4: Early Years, Childminding and the 30 Hour Challenge

Witnesses: Carol Arnfield, Head of Early Years, School Standards and Adult Education (LBB),  
Liz Hodgeman, Early Years Strategy Manager (LBB), and  
Angela Leeves, Early Years Provider and Chairman of the Early Years Development and Childcare Partnership.

	Recommendation	Addressee	Response
1	That steps be taken to ensure wider promotion of the requirement to register for those providing care in their home for more than two hours a day.	Head of Early Years, School Standards and Adult Education	
2	That Early Years Provision be included in any review of Special Educational Needs and Disability (SEND) Reform, including co-production and the Local Offer.	Director of Education	
3	That an Early Years version of the Bromley Schools' Circular be produced with support from other Council services, such as design and communication, as appropriate.	Head of Early Years, School Standards and Adult Education/ Communications Executive	
4	That the potential for marketing the new bespoke IT system to other local authorities with comparable IT infrastructure be explored.	Head of Early Years, School Standards and Adult Education	
5	That work continue to explore the potential to develop the two Local Authority maintained nurseries as 'training hubs' for students and apprenticeships and the Committee be provided with an update in March 2019.	Head of Early Years, School Standards and Adult Education	

	Recommendation	Addressee	Response
6	That the excellent quality of the Early Years provision available in Bromley as well as upcoming opportunities for training and employment in the Early Years sector be more widely publicised.	Head of Early Years, School Standards and Adult Education	

## Education, Children &amp; Families Work Programme 2018/19

<b>SACRE</b>		<b>5 June 2018</b>
<b>Education, Children &amp; Families Select Committee</b>		<b>4 July 2018</b>
<b>Item</b>		<b>Status</b>
Appointment of Co-Opted Members		
Membership of the Children, Education & Families Budget and Performance Monitoring Sub-Committee	Included within this report.	
Verbal Update: Ofsted Inspection		
References from the Education, Children & Families Budget & Performance Monitoring Sub-Committee		Standing Item
Post 16 non university technical education & apprenticeships		Substantive Item
<b>Education, Children &amp; Families Budget &amp; Performance Monitoring Sub-Committee</b>		<b>18 July 2018</b>
<b>Item</b>		<b>Status</b>
Budget Closedown 2017/18	Annual Report	PH Decision
Budget Monitoring 2018/19		PH Decision
Bromley Safeguarding Children Annual Report 2017/18	ECFBPMSC 17.01.18 Minute 37.	PDS Item
Independent Reviewing Officers Annual Report 2017/18	Annual Report	PDS Item
Performance Management 2018/19 Q.1		PDS Item
YOS Update	Reference from Select Committee	PDS Item
<b>Schools' Forum</b>		<b>12 July 2018</b>
<b>Schools' Forum</b>		<b>20 September 2018</b>
<b>Education, Children &amp; Families Select Committee</b>		<b>16 October 2018</b>
<b>Item</b>		<b>Status</b>
Progress in Implementing Children's Service Action Plan		Standing Item
References from the Education, Children & Families Budget & Performance Monitoring Sub-Committee		Standing Item
Living in Care Council Presentation	Annual Update	Short Item
Children's Social Care – the sustainability of the budget in light of the increase in number of children taken into care		Substantive Item
<b>Education, Children &amp; Families Budget &amp; Performance Monitoring Sub-Committee</b>		<b>30 October 2018</b>
<b>Item</b>		<b>Status</b>
ECF Portfolio Plan		PH Decision
Capital Programme – 1 <sup>st</sup> Quarter to include Outturn		PH Decision
Budget Monitoring 2018/19		PH Decision
Update on Recruitment and Retention in Children's Social Care	ECFBPMSC 27.03.18 Minute	PDS Item

	52a.	
Annual Sufficiency Statement	ECFBPMSC 27.03.18 Minute 52a.	PDS Item
Adoption Annual Report 2017/18	Annual Report	PDS Item
Private Fostering Annual Report 2017/18	Annual Report	PDS Item
Local Authority Designated Officer Report 2017/18	Annual Report	PDS Item
Virtual School Annual report 2017/18	Annual Report	PDS Item
Performance Management 2018/19 Q.2		PDS Item
<b>SACRE</b>		<b>31 October 2018</b>
<b>Schools' Forum</b>		<b>29 November 2018</b>
<b>Schools' Forum</b>		<b>17 January 2019</b>
<b>Education, Children &amp; Families Budget &amp; Performance Monitoring Sub-Committee</b>		<b>23 January 2019</b>
<b>Item</b>		<b>Status</b>
Capital Programme – 2 <sup>nd</sup> Quarter		PH Decision
Budget Monitoring 2018/19		PH Decision
2019/20 Dedicated Schools Grant	Annual Report	PH Decision
ECF Draft Portfolio Budget 2019/20	Annual Report	PDS Item
Contracts Activity Report (Part 1 and Part 2)		PDS Item
Performance Management 2018/19 Q.3		PDS Item
Risk Register		Information Item
<b>Education, Children &amp; Families Select Committee</b>		<b>29 January 2019</b>
<b>Item</b>		<b>Status</b>
Scrutiny of the Interim Director of Children's Social Care		
References from the Education, Children & Families Budget & Performance Monitoring Sub-Committee		Standing Item
TBC		Short Item
Corporate Parents – the role of the elected Member		Substantive Item
<b>SACRE</b>		<b>27 October 2018</b>
<b>Education, Children &amp; Families Select Committee</b>		<b>13 March 2019</b>
<b>Item</b>		<b>Status</b>
Annual Scrutiny Report 2018/19	Annual Report	
Scrutiny of the Deputy Chief Executive & Executive Director (ECHS)		
TBC		Short Item
Life Long Learning in a rapidly changing world of work		Substantive Item
<b>Education, Children &amp; Families Budget &amp; Performance Monitoring Sub-Committee</b>		<b>10 April 2019</b>
<b>Item</b>		<b>Status</b>
Capital Programme - 3 <sup>rd</sup> Quarter		PH Decision
Budget Monitoring 2018/19		PH Decision
Education Outcomes		PDS Item

